



**LAKE TAHOE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES  
REGULAR MEETING OF AUGUST 28, 2007**

EDUCATION CENTER BOARD ROOM  
1021 Al Tahoe Boulevard, South Lake Tahoe, CA

5:00 PM - REGULAR CLOSED SESSION  
6:00 PM - REGULAR OPEN SESSION

Board Members	Staff Members Present		Guests Present
Barbara Bannar Angela Swanson Sue Novasel Wendy David	Dr. James Tarwater Debra Yates Beth Delacour Angie Keil Lynn Dupree	Sandy Bobman Jim Watson	Kae Reed Mike Doyle Mark Garratt Mark Acri Peter Grant Lauri Kemper Nancy Rollston

**Item 1. CALL TO ORDER**

The Open Session of the regular meeting of the Lake Tahoe Unified School District Board of Education was called to order by Sue Novasel at 5:02 p.m at the Education Center Board Room.

**Items 2-4 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION/ADJOURN TO CLOSED SESSION/ RECONVENE TO OPEN SESSION**

Mrs. Novasel announced the items to be discussed in closed session. She adjourned the regular meeting to closed session at 5:03 p.m. and reconvened to open session at 6:03 p.m.

**Item 5. ACTION ON ITEMS FROM CLOSED SESSION (Government Code Section 54954.5)**

Beth Delacour submitted a revised personnel order for approval.

**A. Personnel Order No. 2007/08-03 (Government Code 54957)**

- i. Hire: substitute teachers and teacher.*
- ii. Rescind Student Teacher Appointment: student teacher..*
- iii. Accept Resignation: teachers*

**Mrs. Novasel made a motion to approve Personnel Order No. 2007/08-03 as amended; Ms. Swanson seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Noes: None**

**B. Conference with Legal Counsel – Anticipated Litigation (Government Code 54956.9(b))**

The Board was briefed by legal counsel regarding significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 that exists in one potential case. **No action was taken.**

**C. Conference with Labor Negotiators (Government Code 54957.6)**

Dr. James Tarwater, Superintendent, Beth Delacour, Director of Human Resources, and Debra Yates, CFO, conferenced with the Board regarding negotiations with South Tahoe Educators Association (STEA) and California School Employees Association (CSEA). **No action was taken.**

**Item 6 PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said.

**Item 7. APPROVAL OF AGENDA**

Angela Swanson requested that Item 11.A. Approve Payment Orders be pulled from the Consent Agenda and acted upon separately.

**Mrs. David made a motion to approve the agenda as amended; Ms. Swanson seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Noes: None**

**Item 8. COMMUNICATION FROM THE PUBLIC**

No Comments.

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**Item 9. ANNOUNCEMENTS, CORRESPONDENCE, AND REPORTS**

**A. Presentation of Check from the Lake Tahoe Educational Foundation (LTEF)**

Nancy Rollston, LTEF President, presented the Board with a check in the amount of \$50,000 as a contribution to the Class Size Reduction Fund for the third consecutive year. Mrs. Rollston said that she and the Foundation care deeply for the students and it is a treat to raise funds for such a good cause.

**B. Presentation of Check from STAT (South Tahoe Athletic Teams)**

Peter Grant, Mark Garratt, and Mark Garratt presented the Board with a check in the amount of \$10,000 as a contribution towards Phase II of the Community Youth Sports Complex.

**C. Update and Announcement of Opening Ceremonies for the Community Youth Sports Complex**

Dr. Tarwater updated the Board on the completion of the new facility and the Ribbon Cutting Ceremony on September 20, 2007 at 1pm. He explained how students from all six schools and St. Theresa's will run in relay from their respective schools, carrying Olympic torches. A group of high school band musicians, under the direction of Liz King, will provide the music. Dr. Tarwater also explained plans for Phase II, which includes lighting, bleachers, restrooms, and concession stands.

**D. Board of Education Report**

**Wendy David** said that she is very appreciative of how the community has come together in support of the school district over the past few years. Seeing the support from STAT, the Ed. Foundation, and the individuals who donated to the new Sports Complex is very heartwarming. She commented on the energy and enthusiasm of the new teachers she met at last week's New Teacher Breakfast.

**Angela Swanson** concurred with Mrs. David, and added that, while visiting Corning School District, she met someone who wasn't very happy that our district "stole the best music teacher they had" (Liz King). She also reported that our chances are very good that we will be awarded a grant through the State's \$250 million Career Technical Education program. LTUSD has submitted two of the nineteen applications in our region, but she said that we still have a lot of work to do on our content areas so that it is framed correctly.

**Sue Novasel** said that it is great to see all this money being donated and she is very proud of the community. She enjoyed the New Teacher Breakfast and it was great to feel the energy of the new staff.

**Barbara Bannar** also enjoyed meeting new teachers and said that those who started mid-year last year were happy to be returning.

**E. Superintendent Report**

Dr. Tarwater said "we're rocking and rolling!" Staff development is in full swing, meetings are being held to study CST results for academic refinement, and schools are zeroing in to improve ongoing assessments.

**Item 10. DISCUSSION AND ACTION**

**A. Approve the Hiring of New Teachers on Provisional Internship Permits (PIP)**

Beth Delacour, HR Director, explained that two special education teachers who do not hold valid California Education Specialist teaching credentials, one from Nevada and the other with a few units to complete, need to apply to the California Commission on Teacher Credentialing for Provisional Internship Permits. **Ms. Swanson made a motion to approve hiring of the two teachers and their application for Provisional Internship Permits; Mrs. Novasel seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Noes: None**

**B. Approve Request to Submit Fifty Variable Term Waiver Requests for 30-Day Substitute CBEST (California Basic Educational Skills Test) Waiver**

Beth Delacour explained that, in anticipation of a shortage of substitute teacher applicants who have passed the CBEST, she may have to apply for waivers for subs who have not passed the test. Last year, she asked the Board to approve 50 waivers, but only needed to apply for ten and all ten have passed the test at this stage. Angela Swanson reiterated the displeasure she expressed last year, saying "it stinks that we accept people with less than basic skills", but she understands the nationwide shortage of qualified teachers. **Mrs. David made a motion to approve the request to submit fifty variable term waivers if needed; Mrs. Novasel seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Noes: None**

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**Item 10. DISCUSSION AND ACTION** (continued)

**C. Approve California Department of Education Employee Ratio Worksheet**

Debra Yates, CFO, explained the summary and certification of staffing data, indicating that we are below the teacher/administrator ratio. **Mrs. Novasel made a motion to approve the Employee Ratio Worksheet; Ms. Swanson seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Noes: None**

**D. Approve Memorandum of Agreement (MOA) Concerning Operation of the School Resource Officer Program**

Debra Yates explained the MOA with the City of South Lake Tahoe, which provides for one police officer at South Tahoe High School and one officer to conduct the S.M.A.R.T. Program. The District will reimburse the City \$34,250 for the services. Wendy David was uncomfortable with the overtime clause and Ms. Yates responded that any overtime would have to be approved in advance by the District. **Mrs. Novasel made a motion to approve the MOA Concerning Operation of the School Resource Officer Program; Ms. Swanson seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Noes: None**

**E. Approve Proposed Revision to the South Tahoe High School Guidelines and Expectations of Parents and Athletes Booklet**

Beth Delacour explained that the booklet was approved by the Board on June 27, 2007. In August 2007, a formal complaint was made regarding the eligibility of a student to participate in an interscholastic contest. Upon review of the facts, she recommended that the following section of Item 12 of the eligibility conditions be rescinded: *"In addition, any student/athlete who is arrested and awaiting court action will not be allowed to participate on any team until the alleged violation is resolved in the court system. Students in violation of these guidelines will be subject to suspension and due process."* **Mrs. Novasel made a motion to approve the revision to the South Tahoe High School Guidelines and Expectations of Parents and Athletes Booklet; Mrs. David seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Noes: None**

**Item 11. CONSENT AGENDA**

**A. Approve Payment Orders**

- i. No. 2006/2007-21 – Funds charged: general, cafeteria, and school facilities; ii) Sales & Use Tax – 06/07; iii) Final ROP Reimbursement – 06/07; iv) No. 2007/2008-01 – Funds charged: general, cafeteria, deferred maintenance, capital facilities, special reserve fund and school facilities; v) No. 2007/2008-02 – Funds charged: general, cafeteria, deferred maintenance, capital facilities, special reserve fund and school facilities. Ms. Swanson recused herself due to a conflict of interest. **Mrs. Novasel made a motion to approve the payment orders as submitted; Mrs. David seconded the motion. Ayes: Bannar/David/Novasel. Abstain: Swanson. Noes: None**

***The Board approved the following consent items:***

Purchase of two State relocatable classrooms; Agreements with i) School Pathways for the Report Writer Program, ii. Kronick, Moskovitz, Tiedemann & Girard for legal services for 2007/2008, iii) Continuing Non-Public School Contract with Canal Street Elementary for 2007/2008, iv) S&B Inc. Happy Kids Preschool & Daycare, v) Annual Renewal of the Advanced Placement Agreement with Lake Tahoe Community College for 2007/2008; admission to LTUSD of students #13232, #12235, #12226, and #13205 (Nevada residents); School Nutritional and Purchasing Formal Bids for the 2007/08 School Year (Dairy Products: Crystal Dairy and food and paper products: The Danielsen Company, Sysco Food Services of Sacramento, and Pierre Foods; revised schedule of regular meetings for 2007; \$55,200 in donations; and Board of Education Minutes of July 10, 2007 and August 15-16, 2007.

**Mrs. David made a motion to approve the Consent Agenda as revised; Mrs. Novasel seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Noes: None**

**Item 12. ADJOURN**

The meeting was adjourned at 6:42 p.m.

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**DR. JAMES TARWATER, SUPERINTENDENT  
AND SECRETARY TO THE BOARD OF EDUCATION**