



**LAKE TAHOE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES
REGULAR MEETING OF JUNE 12, 2007**

EDUCATION CENTER BOARD ROOM
1021 Al Tahoe Boulevard, South Lake Tahoe, CA

5:00 PM - REGULAR CLOSED SESSION
6:00 PM - REGULAR OPEN SESSION

Board Members / Reps.	Staff Members Present		Guests Present
Barbara Bannar Angela Swanson Sue Novasel Wendy David Absent: Hal Cole Student Rep: Ashley Rumble	Dr. James Tarwater Debra Yates Wilma Hoppe Beth Delacour Steve Morales Lisa Huard Jackie Nelson	JoAnne Bottini Marria Knight Mary K. Burns, RN Steve Hayward Jim Watson Joanne Finkler Mark Romagnolo Sue O'Connor	Ron and Joanie Rumble Becca Kushner M. Ungeheuer, RN MN PHN Karen Houser Kae Reed

Item 1. CALL TO ORDER

The Open Session of the regular meeting of the Lake Tahoe Unified School District Board of Education was called to order by Barbara Bannar at 5:01 p.m at the Education Center Board Room.

Items 2-4 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION/ADJOURN TO CLOSED SESSION/ RECONVENE TO OPEN SESSION

Mrs. Bannar announced the items to be discussed in closed session. She adjourned the regular meeting to closed session at 5:02 p.m. and reconvened to open session at 6:05 p.m.

Item 5. ACTION ON ITEMS FROM CLOSED SESSION (Government Code Section 54954.5)

A. Personnel Order No. 2006-07-19 (Government Code 54957)

- i. *Hire:* Summer School Instructional Assistant, Summer School Teacher, Teachers, and Senior Accounting Assistant.
- ii. *Accept Resignation:* Senior Accounting Assistant and Instructional Assistant.
- iii. *Accept Retirement:* Facilities Maintenance Supervisor and Instructional Assistant.
- iv. *Approve Reauthorization:* Executive Services Specialist and Executive Assistant to the Superintendent.
- v. *Accept Contract Extension:* Director of Human Resources and Chief Financial Officer.

Ms. Novasel made a motion to approve Personnel Order No. 2006/07-19; Ms. Swanson seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Absent: Cole. Noes: None

B. Discipline (Education Code 35146 and Government Code 54950)

Mrs. Novasel made a motion to approve the following recommendations; Ms. Swanson seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Absent: Cole. Noes: None

- i. *Recommendation for Suspended Expulsion No. 2006/07-11*
The student stole alcohol and proceeded to consume the alcohol. In addition, the student was intoxicated at school and was transported to Barton Hospital for immediate medical attention. **The student will be placed on a suspended expulsion.**
- ii. *Recommendation for Extension of Suspension No. 2006/07-13*
The student assaulted another student and was transported to Juvenile Hall. **The suspension will be extended until a hearing can be held.**

C. Conference with Labor Negotiators (Government Code 54957.6)

Dr. James Tarwater, Superintendent, Beth Delacour, Director of Human Resources, and Debra Yates, CFO, conferenced with the Board regarding negotiations with South Tahoe Educators Association (STEA) and California School Employees Association (CSEA). **No action was taken.**

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Item 5. ACTION ON ITEMS FROM CLOSED SESSION (Government Code Section 54954.5) (continued)

D. California High School Exit Exam (CAHSEE) Waivers for Graduation for Students with Disabilities: 0607-5, 0607-6, 0607-7 (Education Codes 35146, 56101, 60851)

Mrs. David made a motion to approve the request to waive the requirement to successfully pass the CAHSEE for students with disabilities (0607-5, 0607-6, 0607-8) who have taken the CASHEE with modifications and have received the equivalent of a passing score. Ms. Swanson seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Absent: Cole. Noes: None

E. End of Year Public Employee Performance Evaluation

i. Superintendent

The Board concluded its evaluation of the Superintendent's performance for the 2006/07 school year. The Superintendent will meet with the Board President to review the results of the evaluation and discuss extension of his contract for one year. **No action was taken.**

Item 6 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said.

Item 7. APPROVAL OF AGENDA

Mrs. Bannar requested a change in the sequence of agenda items on the Discussion and Action agenda and also requested to move Item 11A. Report on Construction Projects to Item 10D, thus renumbering the sequence on the Reports agenda also. Mrs. Novasel made a motion to approve the agenda as amended; Mrs. David seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Absent: Cole. Noes: None

Item 8. COMMUNICATION FROM THE PUBLIC

No Comments.

Item 9. PUBLIC HEARING AND APPROVAL OF PLANS

A. Tahoe/Alpine SELPA Annual Service Delivery Plan and Budget Plan

Marie Meagher, Director of Special Education, explained that this is a hearing to inform the public about the Special Education (SELPA) budget plan and services that are offered at each school site, including Alpine County and private schools. Barbara Bannar opened the public hearing at 6:14 p.m. and hearing no comments, closed the public hearing at 6:15 p.m.

B. Approve Tahoe/Alpine SELPA Annual Service Delivery Plan, Budget Plan and Local Education Agency Assurances

Ms. Swanson made a motion to approve the Tahoe/Alpine SELPA Annual Service Delivery Plan, Budget Plan and Local Education Agency Assurances; Mrs. David seconded the motion. Ayes: Bannar/David/Swanson/Novasel. Absent: Cole. Noes: None

Item 9. ANNOUNCEMENTS, CORRESPONDENCE, AND REPORTS

A. Recognize Retirees

Beth Delacour, HR Director, read the names of the retirees and recounted their history with LTUSD. Barbara Bannar distributed certificates to Joanne Bottini, Joanne Finkler, and Marria Knight. The other retirees were unable to attend but sent their regrets. The retirees are: Sharon Birchard (1986 – 2007), Joanne Bottini (1976 – 2007), Joanne Finkler (1969 – 2007), Marria Knight (1989 – 2007), Gregory Komorowski (1976 – 2007), Pamela Lannen (1974 – 2007), Michael Makley (1973 – 2007), Karen Nelson (1986 – 2006), Bill Rich (1989 – 2006), Dan Rodriguez (1997 – 2007), Molly Rodriguez (1990 – 2006), Cindy Shinault (2001 – 2006), and James Valdes (1983 – 2007).

B. Recognize Student Representative to the Board of Education

The Board recognized Ashley Rumble for her dedicated service to the Board for the 2006-2007 school year. Barbara Bannar listed some of Ashley's accomplishments during her school career, presented her with a plaque, and wished her the best for the future.

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Item 9. ANNOUNCEMENTS, CORRESPONDENCE, AND REPORTS (continued)

C. Presentation on IZ Xtreme Campaign

Michael Ungerheuer, RN, from the El Dorado County Health Department, explained that there have been recent breakthroughs in vaccines, aimed at pre-teens, for preventing several serious diseases, including influenza, meningococcal disease, pertussis, diphtheria, tetanus, and cervical cancer due to the human papillomavirus. He said that the County plans to offer these vaccines to all sixth and seventh graders free of charge through the IZ Xtreme Campaign. This will be completely voluntary and no students will be vaccinated without written consent. Parents will receive a packet of information from school in September.

D. Report on Current Construction Projects and Potential Future Projects (Renumbered from 11A)

Steve Morales took the Board on a tour of the Community Youth Sports Complex and updated them on the status of the STMS gymnasium structural retrofit and potential future projects. The Board members saw that the curbs and drainage system are already installed, and Steve provided them with an updated time line showing that work is approximately two weeks ahead of schedule.

E. State of California Budget Report by Chief Financial Officer (Renumbered from 10D)

Debra Yates shared a 2007-08 Budget development update on information she obtained from recent meetings and publications from the El Dorado County Office of Education. She explained her projections for revenues and expenditures. On the revenue side, there will be an increase for inflation of 4.53%; additional grant funding for pre-school and the Quality Education Investment Act, and some other grants will be ongoing. Enrollment continues to decline, but is starting to level off. The District went from a loss of 220 students a year ago to a loss of only about 100 this year. On the expenditure side, salaries reflect a 3% inflation increase and step adjustments average 1.5%, but staff has been reduced by four teachers; employee health benefits have a new cap of \$9,232 (up from \$8,964); operations and utilities reflect 5-10% increases; and other expenditures have been reduced as much as possible. Revenue is expected to be approximately \$36.8 million, and expenditures approximately \$37.5 million – a deficit of \$727,217.

F. Safe Schools Coordinator Report (Renumbered from 10E)

Lisa Huard presented a review of the Safe & Drug Free Schools information for the 2006/07 school year. She told the Board how students are being kept safe in schools -- from emergency training, to the hiring of support personnel, to regular emergency drills, to prevention curriculum and surveys. She reported on the results of the California Healthy Kids Survey which is given to seventh, ninth, and eleventh grade students and covers their use of alcohol, drugs, and tobacco; healthy behaviors; and how safe they feel at school. She said that there are many community organizations, businesses, and service clubs in town that support the District's prevention events, such as Challenge Day, The Drug Store Project, and Every 15 Minutes, as funding is rather limited, and she is very appreciative of their tremendous support of our schools.

G. Report by South Tahoe High School Student Representative (Renumbered from 10F)

Ashley Rumble gave her final report on STHS activities and introduced the new student representative for the 2007/08 school year, Becca Kushner.

H. Board of Education Report (Renumbered from 10G)

Angela Swanson has been volunteering with Ivone Larson on the Career-Technical Education plans for South Tahoe High School. She is looking forward to graduation and end-of year activities, including Sierra House's fifth grade campout. **Sue Novasel** enjoyed the awards ceremony, at which approximately \$263,000 in scholarships was awarded to students. She thanked Ashley for her service to the Board and she is looking forward to Becca representing the students next year. **Wendy David** attended the art show at Sierra House and commended the volunteers who handle art programs at the elementary schools. She also commented on her involvement with First 5 of El Dorado, the Lake Tahoe Collaborative, and the literacy project that provides a book bag to every new parent that leaves Barton Hospital. **Barbara Bannar** enjoyed the Spring Fling at Sierra House.

I. Superintendent Report (Renumbered from 10H)

Dr. Tarwater announced a change in procedures for graduation at Mt. Tallac High School and the Transitional Learning Center as the principal had requested. The Board will not be wearing robes for the alternative graduation.

Item 10. DISCUSSION AND ACTION

A. Discussion Regarding Request for Proposal (RFP) for Bond Counsel and Architects (Renumbered from 11B)

The Board held a lengthy discussion regarding whether or not to request proposals for new bond counsel and/or architects to replace current bond counsel, George K. Baum & Co. and current architects, Murray & Downs. The Board members discussed what kind of qualifications, experience, and services they would expect from a replacement firm. They also discussed a time line, the District's Master Plan, facility needs, and a possible General Obligation Bond in 2008.

Ms. Swanson made a motion to direct administration to draft a Request for Qualifications for architectural services. Mrs. Novasel seconded the motion. Ayes: David/Bannar/Swanson/Novasel. Absent: Cole. Noes: None.

Mrs. David made a motion to direct administration to draft a Request for Qualifications for a bond consultant. Ms. Swanson seconded the motion. Ayes: David/Bannar/Swanson/Novasel. Absent: Cole. Noes: None.

B. First Reading of Revisions to Board Policies and Administrative Regulations – November 2006 Update

(Renumbered from 11D)

Dr. Tarwater asked the Board to review the changes that have been incorporated into District policies and regulations because of changes in the law. He asked the Board to review and submit any changes they might have to his office prior to the next Board Meeting, at which time they will be recommended for adoption. The recommendation is to: *Replace BP/AR 0420 School Plans/Site Councils; Replace AR 0420.4 Charter Schools; Replace BP/AR 0430 Comprehensive Local Plan for Special Education; Add BP/AR 0520.4 Quality Education Investment Schools; Replace BP/AR 1330 Use of School Facilities; Replace BP/AR 3280 Sale, Lease, Rental of District-Owned Real Property; Replace BP/AR 3515.2 Disruptions; Replace BP 3517 Facilities Inspection; Replace BP 3580 District Records; Replace AR 4112.2 Certification; Replace BP/AR 4112.21 Interns; Replace BP/AR/E 4112.24 Teacher Qualifications Under the No Child Left Behind Act; Add BP 4114 Transfers; Replace BP/AR 4131 Staff Development; Replace BP 4131.1 Beginning Teacher Support/Induction; Delete BP/AR 4131.5 Professional Growth; Add BP/AR 4138 Mentor Teachers; Delete BP 4313.1 Load/Scheduling/Hours of Employment; Replace AR 5111.1 District Residency; Delete BP 5111.12 Residency based on Parent Employment; Replace BP/AR 5143 Insurance; Add AR 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities); and Add BP/AR 5148.2 Before/After School Programs. **No action was taken.***

C. First Reading of Revisions to Board Policies and Administrative Regulations – November 2006 Update

(Renumbered from 11E)

Dr. Tarwater asked the Board to review the changes that have been incorporated into District policies and regulations because of changes in the law. He asked the Board to review and submit any changes they might have to his office prior to the next Board Meeting, at which time they will be recommended for adoption. The recommendation is to: *Add AR 6112 School Day; Replace AR 6159 Individualized Education Program; Replace BP/AR 6159.1 Procedural Safeguards and Complaint for Special Education; Replace BP/AR 6161.1 Selection and Evaluation of Instructional Materials; Replace BP/AR 6162.52 High School Exit Examination; Add BP/AR 7214 General Obligation Bonds; Replace BB 9220 Governing Board Elections; Delete BB 9221 Recruiting New Board Members; Replace BB 9323 Meeting Conduct; Replace AR/E 1312.4 Williams Uniform Complaint Procedures; Add BP 3515 Campus Security; Replace AR 4112.22 Staff Teaching Students of Limited English Proficiency; Delete BP/AR 4117.12/4317.12 Retirement Consultancy Contracts; Replace AR.4117.14/4317.14 Postretirement Employment; Replace BP 4140/4240 Bargaining Units; Replace BP 4141/4241 Collective Bargaining Agreement; Replace BP 4141.6/4241.6 Concerted Action/Work Stoppage; Replace BP 4143/4243 Negotiations/Consultation; Replace BP/AR 4143.1/4243.1 Public Notice - Personnel Negotiations; Replace BP/AR 4300 Administrative and Supervisory Personnel; Replace BP/AR 4313.2 Demotion/Reassignment; Delete AR 4317.3 Personnel Reductions; Replace BP 5119 Students Expelled from Other Districts; Delete AR 5119 Students Expelled from Other Districts; Delete BP 5141.24 Specialized Health Care Services; Replace AR 5141.24 Specialized Health Care Services; Add BP/AR 5141.27 Food Allergies/Special Dietary Needs; Replace AR. 4141.32 Health Screening for School Entry; Replace AR 5141.4 Child Abuse Prevention and Reporting; Replace BP/E 5145.6 Parental Notifications; Replace BP 6142.4 Service Learning/Community Service Classes; Replace BP/AR 6142.91 Reading/Language Arts Instruction; Replace BP/AR 6145.2 Athletic Competition; Replace BP 6146.1 High School Graduation Requirements; Replace BP/AR 6162.51 Standardized Testing and Reporting Program; Replace BP/AR 6164.4 Identification and Evaluation of Individuals for Special Education; Add BP/AR 6164.41 Children with Disabilities Enrolled by Their Parents in Private School; Replace BP/AR 6179 Supplemental Instruction; Replace BP 6190 Evaluation of the Instructional Program; and Replace AR 7111 Evaluating Existing Buildings. **No action was taken***

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- D. Approve Agreement Between Richard Gonzalez & Associates and LTUSD** (Renumbered from 11C) **Angela Swanson recused herself from the discussion due to a conflict of interest.** The three remaining Board Member discussed the renewal of a contract for consultation services to evaluate eligibility for public school construction funding, monitoring and coordinating the funding application process with State agencies, and keeping the District apprised of developments in the school construction arena. **Mrs. David made a motion approve the agreement between Richard Gonzalez & Associates and LTUSD. Mrs. Novasel seconded the motion. Ayes: David/Bannar/Novasel. Absent: Cole. Abstain: Swanson Noes: None**

Item 11. CONSENT AGENDA

The Board pulled Item 12B Approve Contracts to ask questions about the three contracts being recommended for approval and after a brief discussion voted upon the contracts as follows:

B. Approve Agreements

- i. Revocable License Between LTUSD and South Lake Tahoe BMX Association.
Mrs. Novasel made a motion approve the revocable license. Ms. Swanson seconded the motion. Ayes: David/Bannar/Swanson/Novasel. Absent: Cole. Noes: None
- ii. Agreement for Special Services Between LTUSD and School Services of California, Inc.
Mrs. David made a motion approve the agreement. Mrs. Novasel seconded the motion. Ayes: David/Bannar/Swanson/Novasel. Absent: Cole. Noes: None
- iii. Agreement for Ground Lease with Metro PCS California, LLC for location of equipment and replacement of an existing baseball field light standard to be used as a tower at STMS.
Mrs. Novasel made a motion approve the agreement. Ms. Swanson seconded the motion. Ayes: David/Bannar/Swanson/Novasel. Absent: Cole. Noes: None

The Board approved the following consent items:

Payment Order # 2006/07-18; Central Sierra ROP payment orders No. 2006/07-01 and 02; accept donations totalling \$31,291.17, and Board of Education Minutes for May 22, 2007. **Ms. Swanson made a motion to approve the Items A, C and D. on the Consent Agenda; Mrs. Novasel seconded the motion. Ayes: David/Bannar/Swanson/Novasel. Absent: Cole. Noes: None**

Item 12. ADJOURN

The meeting was adjourned at 9:47 p.m.

**DR. JAMES TARWATER, SUPERINTENDENT
AND SECRETARY TO THE BOARD OF EDUCATION**