



**LAKE TAHOE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES
REGULAR MEETING OF SEPTEMBER 12, 2006**

EDUCATION CENTER BOARD ROOM
1021 Al Tahoe Boulevard, South Lake Tahoe, CA

600 PM - REGULAR OPEN SESSION
5:00 PM - REGULAR CLOSED SESSION

Board Members / Reps.	Staff Members Present		Guests Present
Barbara Bannar Doug Forte Angela Swanson Sue Novasel Wendy David <u>Student Rep:</u> Ashley Rumble	Dr. James Tarwater Beth Delacour Angie Freeman Steve Morales Debra Yates Lynn Dupree Jim Watson Mark Romagnolo	Ivone Larson Cyndy Horn JoAnne Bottini Liz Niven Jackie Nelson Steve Hayward Rhonda Vandeusen Pam Lannen Pat Harnett	Chris Campion Cathy Dominico

Item 1. CALL TO ORDER

The Open Session of the regular meeting of the Lake Tahoe Unified School District Board of Education was called to order by Wendy David at 5:07 p.m. at the Education Center Board Room.

Items 2-4. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION/ADJOURN TO CLOSED SESSION/ RECONVENE TO OPEN SESSION

Wendy David announced the items to be discussed in closed session, adjourned the regular meeting to closed session again at 5:07 p.m. and reconvened to open session at 6:10 p.m.

Item 5. ACTION ON ITEMS FROM CLOSED SESSION (Government Code Section 54954.5)

Beth Delacour submitted a revised personnel order.

A. Personnel Order No. 2006-07-04 (Government Code 54957)

- i. *Hire:* substitute Teacher, Teachers (Temp), Assistant Coach JV Volleyball, Substitute Bus Driver, Kid Zone Attendant.
- ii. *Accept Unpaid Leave of Absence:* Office Assistant.
- iii. *Accept Resignations:* Instructional Assistants.

Mrs. Novasel made a motion to approve the personnel order as revised. Mrs. Bannar seconded the motion. Ayes: David/Bannar/Forte/Novasel/Swanson. Noes: None.

B. Discipline (Education Code 35146 and Government Code 54950)

Mr. Forte made a motion to accept the following discipline items. Ms. Swanson seconded the motion. Ayes: David/Bannar/Forte/Novasel/Swanson. Noes: None.

- i. *Readmission After Expulsion No 2005/06-02*
The student was expelled on October 7, 2005 for being in possession of fireworks at STHS and has met all of the requirements of expulsion. **The student will be allowed to return to school.**
- ii. *2005/2006 Discipline Report*
The Board reviewed and accepted the discipline report.

C. Conference with Labor Negotiators (Government Code 54957.6)

Dr. James Tarwater, Superintendent, Beth Delacour, Director of Human Resources, and Debra Yates, CFO, conferenced with the Board regarding negotiations with South Tahoe Educators Association (STEA) and California School Employees Association (CSEA). **No action was taken.**

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Item 6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said.

Item 7. APPROVAL OF AGENDA

Ms. Swanson made a motion to approve the agenda as submitted; Mr. Forte seconded the motion. Ayes: David/Bannar/Forte/Novasel/Swanson. Noes: None.

Item 8. COMMUNICATION FROM THE PUBLIC

Steve Hayward introduced himself as the incoming president of South Tahoe Educators Association (STEA). He expressed a concern about mold in the portables at Bijou that were transferred from the Environmental Science Magnet School.

Cyndy Horn, second grade teacher at Tahoe Valley, complimented support staff for a smooth start to the school year. She asked the Board when they are going to pass on the State COLA to teachers and classified employees.

Item 9. ANNOUNCEMENTS, CORRESPONDENCE, AND REPORTS

A. Swear in STHS Student Representative to the Board and Report by Student

Ashley Rumble was sworn in as Student Representative to the Board of Education for the 2006/2007 school year. She reported on upcoming activities at the school and relayed her fellow students' and teachers concerns about the new 4 x 4 schedule.

B. Report on 2006/2007 Attendance Incentive Program – 95/10

Dr. Tarwater reported on the renewed drive to increase attendance in 2006/2007 saying that this is the second year of a three-year campaign to improve attendance rates from 92.7% in 04/05 to 97%. He explained enrollment history and projections as they relate to revenue and the ability to give salary increases. That is why the Attendance Incentive Program is critical. The 95/10 Program means that, in order to reach a 95% attendance rate, students may only miss ten days of school. He said that there will be incentives and disincentives at each school to assist in reaching the 95% mark.

C. Board of Education Report

Sue Novasel enjoyed Freshman Orientation and said that the High School looks great. She also visited STMS and the Independent Learning Academy, saying that she is very excited about the new program. She thanked Dr. Tarwater and Beth Delacour for taking a pro-active stance at the Magnet School, adding that the community appreciated it.

Angela Swanson has visited most of the school sites and thanked the amazing staff in the District. Sierra House will hold its annual Walk-a-thon on September 29th.

Doug Forte announced that he has pancake breakfast tickets for the Optimist Club available.

Wendy David said that the Lake Tahoe Collaborative does not have a representative from LTUSD when they meet on the second Monday of the month. She said that she had heard a paid advertisement from CTA (California Teachers Association) about parents, teachers, and students working together to have a successful school year. She appreciated how the school year started despite difficulties.

D. Superintendent Report

Dr. Tarwater said that twenty-two new positions have been added. He reported on staffing and enrollment, which is at 4,377 currently, up from 4,299 at the end of the school year. School got off to a very smooth start this year.

Item 10. DISCUSSION AND ACTION

A. Presentation of Facilities Master Plan

Steve Morales provided a history of Facilities Master Plans, the first of which was produced in the 1990s. Cathy Dominico, a consultant from Capitol Public Finance Group presented the revised Master Plan which was compiled by her company. The plan guides the upgrading, modernization and management of our school facilities. The development of the facilities master plan is a public process designed to ensure that planning efforts are community-based, built upon consensus, and meet the current and future educational needs of both the students and the community. She explained the thirteen sections of the plan to the Board.

No action was taken.

Item 10. DISCUSSION AND ACTION (continued)

B. Approve 2005/2006 Unaudited Actual Financial Report for Year Ended June 30, 2006

Debra Yates presented the 2005/06 Unaudited Actual Financial Report, explaining the actual revenues and expenditures for the year ended 6/30/06, including information on the year-end balances. Revenues exceeded expenditures by \$837,265 and the ending fund balance was \$3,829,327. Multi-year projections indicate that the District can meet its obligations for the next three years.

Public Comment: **Cyndy Horn** asked the Board when the dome at Tahoe Valley would be taken down. Wendy David said that this item should be agendaized at a future meeting.

Steve Hayward said that teachers at the Magnet School did an amazing job to get school off to a good start.

Mrs. Bannar made a motion to approve the 2005/2006 Unaudited Actual Financial Report; Ms. Swanson seconded the motion. Ayes: David/Bannar/Forte/Novasel/Swanson. Noes: None.

C. Request for Approval of K-12 Homework Guidelines

Dr. Tarwater explained that the Leadership Team revised the Homework Guidelines in order to give parents a better understanding of what is expected from their children at home and to elicit parents' support in helping their children to adhere to the minimum homework requirements per grade level. The homework grade weight will not exceed 20% in any academic area and the assignments will mainly be Monday through Thursday. Dr. Tarwater said that he will accept comments on these guidelines throughout the year and will bring this item back to the Board for fine tuning.

Mrs. Novasel made a motion to approve the K-12 Homework Guidelines; Ms. Swanson seconded the motion. Ayes: David/Bannar/Forte/Novasel/Swanson. Noes: None.

D. Request for Approval of a Variable Term Waiver for Colleen McDonough

Beth Delacour explained that after a considerable effort to recruit a fully-credentialed Math teacher, it has been determined that the most qualified applicant does not hold a valid California teaching credential. The District proposes to apply to the California Commission of Teacher Credentialing for a one year waiver.

Mrs. Novasel made a motion to approve the Variable Term Waiver; Mr. Forte seconded the motion. Ayes: David/Bannar/Forte/Novasel/Swanson. Noes: None.

E. Approve Revision of Freshman Seminar Course of Study

Dr. Tarwater explained that the Freshman Seminar course of study needed to be revised due to revision of textbooks. *GO Program, Premier Agendas, 2006; Student Success Path: High School, AVID PATH Books, 2006; and Touchstones: Volume 1, Touchstones.org, 2006.*

Mrs. Novasel made a motion to approve the revised course of study; Ms. Swanson seconded the motion. Ayes: David/Bannar/Forte/Novasel/Swanson. Noes: None.

F. Second Reading and Adoption of Board Policies and Administrative Regulations Related to Student Wellness

Revise BP 3312, Contracts; Revise AR 3550, Nutrition Standards for Foods; Revise BP/AR 3554, Other Food Sales; Revise BP 5030, Student Wellness; Add AR 5030, Student Wellness; Revise AR 6142.7, Physical Education.

Dr Tarwater explained that new mandates require the District to adopt policies to address student wellness and nutrition. A committee composed of staff members, parents, students, and community members has met to develop these policies under the direction of Nurse Margaret McKean and Director of Child Nutrition, Shelley Giannotta. The Wellness Plan is still in development. Only one change was requested to AR 5030 – delete the reference to “gardening and harvesting” foods. **Mrs. Novasel made a motion to approve the revised policies and administrative regulations as amended; Mr. Forte seconded the motion. Ayes:**

David/Bannar/Forte/Novasel/Swanson. Noes: None.

G. First Reading of Board Policies and Administrative Regulations for the July 2006 California School Boards Association Update

Replace Concepts and Roles – BP 2000; Replace BP 3000 Concepts and Roles; Replace BP 3300 Expenditures and Purchasing; Delete BP/AR 3310 Purchasing Procedures; Delete BP 3315 Relations with Vendors; Replace AR 3451 Petty Cash Funds; Replace BP/AR 3516 Emergencies and Disaster Preparedness Plan; Delete BP 4119.3/4219.3 /4319.3 Duties of Personnel; Replace AR 4161.5/4261.5/4361.5 Military Leave; Replace AR. Delete E 4161.8/ 4261.8/4361.8. Family Care and Medical Leave; Add E 4119.21, E 4219.21, and E 4319.21. Employment Responsibilities; Replace BP5116 School Attendance Boundaries; Delete BP 5124 Communication with Parents/Guardians; Replace BP 5131.4 and AR 5131.4 Student Disturbances; Delete BP 5133 Gifts to School Personnel

Item 10. DISCUSSION AND ACTION (continued)

G. First Reading of Board Policies and Administrative Regulations for the July 2006 California School Boards Association Update

Add BP 5141.22 and AR 5141.22 Infectious Diseases; Delete BP/AR 5141.23 Infectious Disease Prevention; Replace BP 5141.33 Head Lice; Add BP 5141.7 Sun Safety; Replace BP/AR 5142 Safety; Delete BP/AR 5142.2 Crossing Guards; Replace AR 5145.2 Freedom of Speech/Expression; Replace BP 6000 Concepts and Roles; Add BP 6142.3 Civic Education; Replace BP 6145.8 Assemblies and Special Events; Replace BP 6152 Class Assignment; Replace BP/AR. Delete E 6153. School-Sponsored Trips; Replace BB 9000 Role of the Board; Replace BB 9200 Limits of Board Member Authority; Replace BB 9310 Board Policies; Delete BB/AR 9311 Board Policies; Delete BB 9312 Board Bylaws; Delete BB 9313. Administrative Regulations; Delete BB 9314 Suspension of Policies, Bylaws, Administrative Regulations; Replace BB 9320 Delete E 9320 Meetings and Notices.

Angela Swanson had some comments regarding the policies which she will pass along to the Superintendent's office. Sue Novasel asked to go back to a Board Policy Sub-Committee to review prior to placing on the agenda. Dr. Tarwater explained that the majority of the proposed changes are due to changes in law and a team of attorneys at California School Boards Association draw these up based on the law. **No action was taken.**

H. First Reading of Board Policies and Administrative Regulations – Requested by Staff

Add BP/AR 3250 Transportation Fees; Change BP 6145/AR Extracurricular and Coocurricular Activities; Change BP 6161.2 Damaged or Lost Instructional Materials; Change AR 5111.2 Nonresident Foreign Students ; Add E 4112.42 Controlled Substance and Alcohol Abuse Policy.

No action was taken.

Item 9. CONSENT AGENDA

The Board approved the following items:

Payment Order No. 2006/2007-03; *Resolution No. 2006/2007-03*, Authorization to Dispose of Surplus Property and *Resolution No. 2006/2007-04*, Authorization to Teach Driver Education and Driver Training; Agreement with Brett T. Long, Landscape Architect, for STMS Track & Sports Complex Design and Project Management Services, Agreement for a Non-Public School Contract with Canal Street Elementary and an Inter Agency Agreement with California School for the Deaf for Transportation Services; the Quarterly Investment Portfolio Report for Quarter Ended June 30, 2006; an Overnight Field Trip Request from STHS Drama Department for an overnight field trip to Ashland, Oregon 9/20-9/24/06; Regular Meeting of August 8, 2006 and Special Meeting of August 11, 2006, August 15, 2006 and August 29, 2006.

Mrs. Novasel made a motion to approve the Consent Agenda as submitted; Mrs. Bannar seconded the motion. Ayes: David/Novasel/ Bannar/Forte/Swanson. Noes: None.

Items 12-13. ADJOURN TO CLOSED SESSION/ RECONVENE TO OPEN SESSION

Wendy David announced that the Board will reconvene to closed session to continue their discussions on negotiations, adjourned the regular meeting to closed session again at 8:25 p.m. and reconvened to open session at 9:15 p.m.

Item 14 ACTION ON ITEMS FROM CLOSED SESSION (Government Code Section 54954.5)

A. Conference with Labor Negotiators (Government Code 54957.6)

Dr. James Tarwater, Superintendent and Beth Delacour, Director of Human Resources, Debra Yates, CFO, and Terri Ryland, CPA Consultant, continued to conference with the Board regarding negotiations with South Tahoe Educators Association (STEA) and California School Employees Association (CSEA). **No action was taken.**

Item 15. ADJOURN

The meeting was adjourned at 9:16 p.m.

**DR. JAMES TARWATER, SUPERINTENDENT
AND SECRETARY TO THE BOARD OF EDUCATION**