



**LAKE TAHOE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES OF THE SPECIAL MEETING OF  
August 23, 2005**

**EDUCATION CENTER BOARD ROOM  
1021 Al Tahoe Boulevard, South Lake Tahoe**

**6:00 p.m. Special Closed Session  
7:00 p.m. Special Open Session**

Board Members Present	Staff Members Present		Guests Present
Wendy David Sue Novasel Madeline Fernald Doug Forte Barbara Bannar  <b>Student Rep: Mari Peshon</b>	James Tarwater Angie Freeman Barbara Davis Steve Morales	Vickie Dant Linda Wysong Katrina Sanford Marie Meagher	Del Laine Terri Ryland Kae Reed Norma Santiago

**ITEMS 1. CALL TO ORDER**

The Open Session of the special meeting of the Lake Tahoe Unified School District Board of Education was called to order at 6:00 p.m. at the Education Center Board Room by Wendy David.

**ITEM 2. APPROVAL OF AGENDA**

**Mrs. Bannar made a motion to approve the agenda as submitted; Mr. Forte seconded the motion. Ayes: Bannar/David/Fernald/Novasel/Forte. Noes: None.**

**ITEM 3. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Wendy David announced the items to be discussed in closed session.

**ITEMS 4-5. ADJOURN TO CLOSED SESSION / RECONVENE INTO SPECIAL SESSION**

Wendy David adjourned the meeting to closed session at 6:02 p.m. and reconvened to special session at 7:05 pm.

**ITEMS 6. ACTION ON ITEMS FROM CLOSED SESSION**

**A. Personnel Order No. 2005/06-03**

- i. *Hire:* teachers, student teachers, substitute teachers, ROP Instructor (Temp), campus security assistant, student teachers, cheerleading coach.
- ii. *Accept Resignations:* instructional assistant.
- iii. *Approve Increase in Hours:* Senior Secretary – HR Assistant
- iv. *Accept Leave of Absence:* 0.2 FTE Teacher
- vi. *Approve Change in Health Insurance Carrier:* (Medical & Prescription Only) for Certificated, Classified, Confidential, and Management employees.

**Mrs. Fernald made a motion to approve the personnel order as submitted; Mr. Forte seconded the motion. Ayes: Bannar/David/Fernald/Novasel/Forte. Noes: None.**

**B. Conference with Labor Negotiators**

Dr. James Tarwater, Superintendent, and Beth Delacour, Director of Human Resources conferenced with the Board regarding negotiations with South Tahoe Educators Association (STEA), California School Employees Association (CSEA), Confidential, and Management employees. **No action was taken.**

**ITEM 7. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said.

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**ITEM 8. COMMUNICATION FROM THE PUBLIC.**

No comments.

**ITEM 9. DISCUSSION AND ACTION**

**A. Adopt the Individualized K-5 Assessment Profile for Monitoring Academic Performance**

Barbara Davis and Jim Watson explained that, in 2001, Bijou and Al Tahoe schools were awarded a Reading Excellence Act (REA) grant which focused on eliminating the achievement gap between underperforming students and students who were performing at or above grade level. Last school year, Dr. Davis, working with an assessment team composed of teachers from each elementary school began developing a Literacy Assessment Handbook (LAH) that could be used districtwide in grades K-5. Deby Wright, Susan Earnest, and Christina Grubbs presented the new Literacy Assessment Handbook, which includes the Individualized K-5 Assessment Profile which will monitor student performance and provide valuable data for decision-making. The handbook contains support material for teachers to develop multiple measure performance data districtwide to ensure that all students receive a strong academic program to maximize performance. They hope to expand this to the middle and high school in another year.

**Mrs. Novasel made a motion to adopt the Individualized K-5 Assessment Profile. Mrs. Bannar seconded the motion. Ayes: Bannar/David/Fernald/Novasel/Forte. Noes: None.**

**B. Fiscal Crisis and Management Assessment Team (FCMAT) Report**

Dr. Tarwater introduced Terri Ryland, CPA who has been hired by the District as a school business consultant. Ms. Ryland explained the District asked FCMAT (Fiscal Crisis and Management Assessment Team) to conduct a study of the District's finances to validate the current financial position, including development of a multi-year financial projection. They were also requested assist the District in developing strategies to implement recommendations that may enhance revenues or reduce expenditures. Ms. Ryland presented a summary of FCMAT's report which covered enrollment issues, multi-year financial condition, fiscal solvency plan, developer fees, credit cards, and facilities and business office staffing. The report will be disseminated to the Superintendent's Roundtable Funding Committee with final recommendations being voted on by the Board at its September 27<sup>th</sup> Board Meeting.

**No action was taken.**

**ITEM 10. ADJOURN**

Mrs. David adjourned the meeting at 9:03 p.m.

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**DR. JAMES R. TARWATER, SUPERINTENDENT  
AND SECRETARY TO THE BOARD OF EDUCATION**