

**Lake Tahoe Unified School District
1021 Al Tahoe Blvd
So. Lake Tahoe, CA 96150**

**BOARD OF EDUCATION MINUTES
June 8, 2004**

Board Members Present: Wendy David, Madeline Fernald, Sue Novasel, Barbara Bannar, Doug Forte.

Staff Members Present: Diane Scheerhorn, Anita McIntosh, Barbara Davis, Steve Morales, Ed Costa, Beth Delacour, Jan Tabarez, Pedro Aluiso, Becky Fortier, Jackie Nelson, Karen Gillis-Tinlin, Mike Greenfield, Pam Greenfield, Carol Haase Hug, Russ Anderson, Suzanne Stuck, Wynne Boynton, Laura Curatolo, Shelley Giannotta, Steve Hall.

Guests Present: Megan Comlossy, Kylie Novasel, Jane Anderson, Kelly Bartlett, Becca Kushner, Mackenzie Usher.

Items 1. Call to Order/Pledge of Allegiance

The meeting was called to order at 5:06 pm by Wendy David in the Board Room of the District Office at 1021 Al Tahoe Blvd.

Item 2. Approval of Agenda

Mrs. Bannar made a motion to approve the agenda; Mrs. Fernald seconded. Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None

Item 3/4. Announcement of Items to be Discussed in Closed Session/Adjourn to Closed Session

The items to be discussed in closed session were announced and the Board adjourned into closed session at 5:07 pm.

Item 5/6. Reconvene into Regular Session - The Board reconvened into regular session at 6:13 pm. The pledge of allegiance was said.

Item 7. Action on Items from Closed Session

A. Conference with Labor Negotiators

No Action.

B. Personnel Order No. 2003/04-21

- i. Promotion: administrative assistant/special services; senior attendance asst.
- ii. Resignation: baseball coach; swim coach.
- iii. Leaves of Absences: teacher, speech pathologist.
- iv. Hire for Summer School - Classified
- v. Hire for Summer School - Certificated

Mrs. Fernald made a motion to approve the personnel order; seconded by Mrs. Novasel . Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None.

C. Public Employment

No Action.

D. Discipline

- i. *No. 2003/04-05, Recommendation for Revocation of Suspension of Expulsion*
The student violated the terms of the suspended expulsion for smoking marijuana while on campus and is expelled until November 18, 2004.
- ii. *No. 2003/04-31, Recommended Expulsion Decision* The student was found to be in possession of marijuana while attending school and is expelled until May 25, 2005. **Mrs. Fernald made a motion to approve the recommendations; Mr. Forte seconded. Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None.**

Item 8. Public Hearing Session

Laura Curatolo requested that the Board hold a workshop to discuss outside funding of the Class Size Reduction program.

Item 9. Announcements, Correspondence, and Reports

A. Recognize Retirees - The Board presented certificates honoring Russ Anderson, Wynne Boynton, Patty Brown, Mike Greenfield, Pam Greenfield, Carol Haase Hug, and Suzanne Stuck. All are retiring this month and will be missed.

B. Recognize Student Representatives - Plaques expressing the Board's appreciation were presented to Megan Comlossy for her service as the South Tahoe High School Representative to the Board of Education and Kylie Novasel for her service as the South Tahoe High School Representative to the County Board of Education.

C. Student Representative Report

South Tahoe Middle School - Kelly Bartlett, Becca Kushner, and Mackenzie Usher told the Board what Leadership class has meant to them and the positive changes they have experienced. They shared their community services projects, the conferences, and the service to their school. They have learned many lessons that will serve them in the future and much of the credit goes to Suzi Krazacek. She was unable to attend tonight due to illness.

Megan Comlossy thanked the Board for allowing her to participate in the meetings. She hopes that the girls from the Middle School will continue their Leadership classes at the High School. Mr. Viking turned out great and Danny Tillis was declared the winner. They raised over \$400 for the Special Olympics. The Battle of The Bands was held the same night and they had to turn people away due to a great turnout. Prom was spectacular, the pavilion was great and a lot of people participated. The senior awards were impressive and the scholarships totaled a large amount. The seniors are glad that their presentations are over at last. Ms. David thanked Megan for bringing spirit back to South Tahoe High and she will be missed.

D. Director of Facilities Report

Steve Morales stated that contracts with the contractors for the Sierra House modernization phase I project have been signed. The negative declaration document is nearing completion. The final piece is the traffic study. It will then be ready for distribution. It should be before the Board on August 10. Right now the focus is on the sites that are open.

E. Superintendent Report

Diane Scheerorn provided the Board with an end of the year activities calendar. She reported that a bomb threat had been phoned in to the Middle School this morning and both the Middle School and the High School had to be evacuated. A student at the Middle School confessed and said it was a prank. Legal avenues will be pursued. She complimented the staff for a job well done. The transition calendars will be updated by the end of the week. The Prom at Heavenly was fun and what a great environment and security. The leadership at the High School did a great job with no incidents. The packing supplies are at the sites and we are trying to give them the time to pack and be sensitive to their needs. Thanks to all for their help with the transition. Karen Tinlin will focus more attention at Meyers and Barbara Davis will focus on Al Tahoe. It appears that there is interest in cancelling the July 27th Board meeting.

F. Board of Education Report

Doug Forte said the Lake Tahoe Education Foundation Dinner was great and good luck with their membership drive. They provide great support to the District. Hats off to the staff at Al Tahoe and Meyers. They have a horrendous job ahead of them. The Senior Projects were great. The students were a little nervous but they did an outstanding job.

Barbara Bannar shared that the Meyers PTA is trying to help relieve the teachers at Meyers. She was impressed with the job that Lisa Huard did this morning during the crisis. She still needs to meet with Steve Morales to discuss the pieces for CSR if not for this year, then next year. The numbers are still unsure.

Sue Novasel was impressed with the actions of Lisa Huard and Barbara Davis during the crisis this morning. She has a new found respect and feels that the District will be ready for any disaster. She was impressed with Becky Fortier and Shelley Giannotta out on the street keeping cars out of the parking lot for the entire time. The prom was great and the Breathalyzer was definitely a deterrent. She is the coordinator for Sober Grad night and if anyone is interested in helping, please contact her. The Senior Projects were quite special this year. She not only judged but had the opportunity to mentor a student in the building of a computer. The site visitation to Bijou was good and Al Tahoe was interrupted this morning due to the evacuation. The STAT (Save Tahoe Athletic Teams) committee will have a meeting tomorrow.

Madeline Fernald enjoyed the Mr. Viking competition and Danny Tillis was a great choice for the title. She had the opportunity to learn about flaring, make-up, building a truck for the Rubicon and iogenesis during the Senior Projects. What a learning experience. Perhaps there is some way to share these projects with the community. She is still looking into the Grammys in the Schools program to find funding for the music program. Ms. Fernald shared the new look of her car, which was decorated for the Prom in black and white paint to go along with the theme.

Wendy David congratulated Madeline for her son being named valedictorian for the 2004 class. Graduation at the Middle School is in two locations. Mr. Forte and Ms. Bannar will attend in the old gym and Ms. Fernald and Ms. Novasel in the new gym with her. For the High School graduation you will need your robe and please arrive early. She had received many calls from community members who felt that the incident had been handled very well this morning. The awards at the High School set a new record. More than \$315,000 in awards were presented. This tops the previous record by more than \$100,000.

Item 10. Discussion and Action

A. Approval of New Course of Study for ROP Fire Science/Fire Control Technician

Barbara Davis introduced the proposed new course of study for the High School. Already 38 students have enrolled for next year. A certificate will be issued to show qualification for entry level fire fighting. **Mrs. Novasel made a motion to approve the new course of study; Mrs. Bannar seconded. Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None.**

B. Conflict of Interest Code Review

Government Code 87306.5 (a)(b) requires that all local agencies review their Conflict of Interest Code and submit a written statement to that effect to the code reviewing body, which is the Board of Supervisors, no later than October 1, of the same year. El Dorado County is requesting the form be returned to them by August 2, 2004. The Board has reviewed the current code. **Mr. Forte made a motion to approve the code; Mrs. Fernald seconded. Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None.**

C. Approve Calendars for 2004/05 and 2005/06

Corrections to the dates for finals and staff development days on the 2004/05 and 2005/06 calendars were brought before the Board. It was mentioned that the end date to the 05/06 calendar should be changed also. It should be June 19. **Mrs. Bannar made a motion to approve the calendars as corrected; Mrs. Fernald seconded. Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None.**

D. Approve Increase in School Lunch Prices

Shelley Giannotta requested that the price of lunches be increased to \$2.00 from \$1.75 and \$.40 from \$.25 for milk. The cost of milk has not been increased over the last 10 years. She is working on increasing participation in the food program

through a more varied menu. **Mrs. Novasel made a motion to approve the increases; Mrs. Bannar seconded. Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None.**

E. Second Reading of Board Policy Additions, Deletions, and Revisions

ADD BP 4112.24, Teacher Qualifications Under the No Child Left Behind Act
BP 6173.1, Education for Foster Youth
REVISE BP 1330, Use of School Facilities
BP 4112.2, Certification
BP 4113, Assignment
BP 4119.11; 4219.11; 4319.11, Sexual Harassment
BP 5112.1, Exemptions from Attendance
BP 5116.1, Intra-district Open Enrollment
BP 5131, Conduct
BP 5141.21, Administering Medication and Monitoring Health Conditions
BP 5145.3, Nondiscrimination/Harassment
BP 5145.6, Parental Notifications
BP 6141.2, Recognition of Religious Beliefs and Customs
BP 6164.5 Student Study Teams
BB 9200, Limits of Board members Authority

Barbara Bannar asked that the third paragraph of BB 9200 (a) be dropped from the revised Board Bylaws. Diane Scheerhorn shared the problems that arose during the evacuation today due to cell phone usage. Cell phones usage and possession needs to be more thoroughly defined, BP 5131 will be withdrawn from the policies for approval.

Mr. Forte made a motion to approve the revised list of policies and the change; Mrs. Bannar seconded. Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None.

F. Approve Deferred Maintenance Plan

Steve Morales explained that this is a yearly process of submission with a new year added each year. The summer painting crew and driveway sealing crew have been added to the plan. **Mrs. Fernald made a motion to approve; Mrs. Bannar seconded. Ayes: David, Fernald, Bannar, Novasel, Forte Noes: None.**

G. Approve Safe Routes to School

Steve Morales explained the partnership with the City of South Lake Tahoe and the process involved. The cost to the District will be about \$41,000. Three documents need the Board's approval. They are the "Grant of Right of Way and Drainage Easement; "Grant of Temporary construction Easement"; and Reimbursement Agreement. **Mrs. Novasel made a motion to approve all three documents; Mrs. Fernald seconded. Ayes: David, Fernald, Bannar, Novasel, Forte Noes: None.**

H. Approve 2003/04 Third Interim Report

Ed Costa presented the Third Interim. A lot of work has gone into this and special thanks to Jan Tabarez, Harriett Lacey, and the rest of the Business Department. He reassured the Board that the figures that they have been working with have been accurate. He requested a positive certification for the report.

Mrs. Novasel made a motion to certify; Mrs. Fernald seconded. Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None.

I. Presentation of the 2004/05 Tentative Budget Ed Costa provided a Power Point presentation of the budget for next year. This budget will be brought before the Board for approval on June 22, 2004. This first look will give the Board an opportunity to question and clarify items in the budget. Mr. Costa and Ms. Tabarez have developed this budget from a zero base method. As a result, he presented a balanced budget. Projections through 07/08 were also included in the budget. Mr. Costa suggested that the Board consider raising their reserve from 3% to 4-6%. Mr. Forte thanked him for the good news and the bad news. Wendy David stated that the budget is the most well done and understandable that she has seen. His work is much appreciated.

Item 11. Consent Agenda

Mrs. Fernald made a motion to approve the consent agenda; Mrs. Novasel seconded. Ayes: David, Fernald, Bannar, Novasel, Forte. Noes: None.

Item 12. Adjourn

The meeting was adjourned by Mrs. David at 8:32 pm.

**Diane Scheerhorn, Superintendent and
Secretary to the Board of Education**