



**LAKE TAHOE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES  
FEBRUARY 10, 2004**

**SOUTH TAHOE MIDDLE SCHOOL  
Multi-Purpose Room  
2940 Lake Tahoe Boulevard**

**5:00 p.m. - REGULAR CLOSED SESSION  
6:00 p.m. - REGULAR OPEN SESSION**

Board Members Present	Staff Members Present		Guests Present	
Wendy David Madeline Fernald Barbara Bannar Doug Forte Sue Novasel	Diane Scheerhorn Anita McIntosh Barbara Davis Jodi Dayberry Beth Delacour Steve Morales Becky Fortier Jeanne Payne Suzy Krzaczek Stacy Hembree Scott Ramirez Mark Romagnolo Amber Stephen Paul Kushner Vivian Rider Laura Curatolo	Janna Gard Frank Kovac Jim Watson Sue O'Connor Bob Anderson Jackie Nelson Ginny Cohen Karen Tinlin Karen Vaughn Susan McAllister Anne Aaron Bridey Heidel Erin Esposito Carol Murdock Marie Meagher	Carry Loomis Dale Sare Jonnie Crawford Nichole Loftis Samantha Pearson Brenda Bulawa Debra McHugh Ernie Claudio Mark Cohen Julie Butler Peter Butler Beverly Gerrard Jeannette Mitchell Debra Yokotake G Burgess Valorie Hubberts Yolanda Pearce Mark Nil Stephanie Hannah Sheila Hagar Wendy Vane Blanca Ortiz	Angela Swanson Joy Rothschild Bernadette Santana Rosemary Manning Juan Chavez Julie Osborne Tracy Beaty Kristine Fulton Asu Garcia Todd Giesland Marco Rivas Lytte Larglois Stacy Romagnolo Vickie Cottrill Madonna Smith Shannan Ega Sandie Finkel Shannon Beni Mary Avila Jakki Perry Wells Lila Koch

**Item 1. CALL TO ORDER**

The Open Session of the regular meeting of the Lake Tahoe Unified School District Board of Education was called to order by Wendy David at 5:05 p.m. at the South Tahoe Middle School Multi-Purpose Room, 2940 Lake Tahoe Boulevard, South Lake Tahoe.

**Item 2. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Wendy David announced that the Board would be discussing Personnel Order 2003/04-14, Interim CFO Position, discipline recommendations, negotiations, and litigation.

**Item 3-5. ADJOURN TO CLOSED SESSION / RECONVENE INTO REGULAR SESSION / PLEDGE OF ALLEGIANCE**

The regular meeting adjourned to closed session at 5:08 pm and reconvened into regular session at 6:03 pm. The Pledge of Allegiance was said.

**Item 6. APPROVAL OF AGENDA**

Mrs. David requested that the Middle School students be allowed to speak before the public hearing session and that Detective Tappen be allowed to present when he arrives. **Mrs. Novasel made a motion**

**to approve the agenda as amended; Mr. Forte seconded the motion. Ayes: Bannar/David/Fernald/Forte/Novasel Noes: None. Absent: None.**

**Item 7. ACTION ON ITEMS FROM CLOSED SESSION**

**A. Personnel Order 2003/04-14**

- i. Hire: Instructional Assistant, Substitute Teachers, Girls' Basketball Coach, Interim Financial Director of Financial Services.
- ii. Accept resignation: School Office Assistant.

**Mrs. Novasel made a motion to approve the Personnel Order; Mr. Forte seconded the motion. Ayes: Bannar/David/Fernald/Forte/Novasel. Noes: None. Absent: None.**

**B. Interim CFO Position**

No action.

**C. Student Discipline**

**Mr. Forte made a motion to approve the student discipline recommendations; Mrs. Fernald seconded the motion. Ayes: Bannar/David/Fernald/Forte/Novasel. Noes: None. Absent: None**

*i. Recommendation for Revocation of Suspension of Expulsion Out of District*

The suspended expulsion is revoked and the student is expelled until June 18, 2004. The student may apply for readmission to school for the first semester of the 2004/05 school year.

*ii. Recommendation for Suspension of Expulsion No. 2003/04-21*

The student was under the influence of marijuana. This is the second drug related offense. The expulsion will be suspended and the student allowed to return to school provided the student meet ten conditions.

*iii. Recommendation for Suspension of Expulsion No. 2002/03-22*

The student has met the conditions of the expulsion thus far and the expulsion will be suspended. The student will be allowed to return to school provided ten conditions are met.

**D. Negotiations**

No action.

**E. Litigation**

No action

**Item 9. ANNOUNCEMENTS, CORRESPONDENCE, AND REPORTS**

**B. Report by STMS Student Government**

Ms. Krzaczek introduced Samantha Pearson and Melanie McHugh to the Board and told of the award received for Outstanding Activity Program by a middle school. The application was written by the students and, out of 800 schools, STMS was one of twelve selected to win. A project by Julie Butler called Building Better Students is in process. The students were asked how they plan to make a difference and how they will achieve this. Their pictures appear on the cover of Time Magazine showing how they will look in 20 years. Melanie has been elected Student Body President and Samantha as Secretary. They are looking forward to a leadership conference at the end of March which will be held in San Jose. The leadership class at the Middle School is working toward introducing the leadership program to the 4<sup>th</sup> and 5<sup>th</sup> grade students. A Leadership Night will be held for this. They also have After School Leadership to include more students.

**Item 8. PUBLIC HEARING SESSION**

Diane Scheerhorn told the Board that the resolution to name the schools to be closed will be withdrawn. It will be brought back after the parcel tax measure has gone to the voters.

Jonnie Crawford requested a copy of the superintendent's contract. One will be provided.

Brenda Bulaua shared her frustration over the cuts that were made last year which included the loss of library aides and full time PE specialists. We already hurt our kids last year and here we are again looking at taking more away.

Juan Chavez is disturbed that the Board can only come up with closing schools and wanted to see cuts of administrative positions and District office staff.

Suzy Krzacek addressed her concerns over the reconfiguration idea of K-3 and 4-5 schools. The reconfiguration is not a good for the students and doesn't think that longer bus rides is a productive use of the students time. She asked the Board to take the time to make the right choices for the kids.

## **Item 9. ANNOUNCEMENTS, CORRESPONDENCE, AND REPORTS**

### **D. Megan's Law**

Detective Tappen from the South Lake Tahoe Police Department presented an overview of Megan's Law. He is currently working in the sex crimes division. The public can make an appointment with the department to come in and view information on local sex offenders on Friday mornings. The offenders are classified in 3 categories: high risk offenders, serious offenders, and others. Only the high and serious offenders are accessible through Megan's Law. We have 41 offenders in the area; 31 are serious and 10 are other. If we had any high risk in the area the department would notify the public.

### **A. Report by STHS Student Representative**

Megan Comlossy could not join us due to participation in basketball this evening. Marcia Kaster, principal at South Tahoe High School, told the Board that there is an article about Mt. Tallac in the Mountain News and the high school newspaper Viking Pride was in today's Tribune. A visit from AVID members will take place March 23<sup>rd</sup> and 24<sup>th</sup> to view our programs at the High School, Middle School, and Sierra House. Last Friday they had their first dance and 400 students participated. It was great. Winter Formal is coming up soon.

### **C. Grant Application**

This mini-grant is to support the Drug Store Project. It was written by Lisa Huard. The Project is a community based prevention program that involves financial support and personnel from a multitude of agencies both in and out of our district area. It is designed to educate youth about the dangers of substance use and abuse.

### **E. Superintendent's Report**

Diane Scheerhorn passed around a sign up to be on the radio with Jerry Hurwitz.

### **F. Board of Education Report**

Sue Novasel saw great spirit at the High School and at half time an award was given to the soccer team. She had a great time with the Middle School Winter Outdoor Education program. It was quite an experience and the teamwork was great to see.

Madeline Fernald shared the end of a speech by high school students written about democracy. It was directed to the parcel tax.

Doug Forte and Barbara Bannar had no report.

Wendy David said all these great activities from the schools help remind us of the need for the parcel tax. The games are great at the high school and she loves the spirit section "Blue Zoo".

**Item 10. DISCUSSION AND ACTION**

**A. Approve Western Association of Schools and Colleges Report**

Frank Kovac presented a summary of the WASC self-study. Two areas of critical need were identified as English/Language Arts and the Viking goals. Tied to those areas are literacy and critical and creative thinking skills. The School Wide Action Plan consists of three parts: staff development, collaboration time, and educational options. Mr. Kovac requested that the Board approve the report by signing an endorsement. Mrs. David read the endorsement.

**Motion to approve the endorsement was made by Mrs. Fernald; seconded by Mrs. Novasel. Ayes: Bannar/David/ Fernald/ Forte/Novasel. Absent: None. Noes: None**

**B. First Reading of Board Policy 6158**

The process of board policy approval was explained.

**No Action.**

**C. School Calendars for 2004/05 and 2005/06**

CSEA asked that the Board cut winter break in 04/05 to get out earlier in June, move spring break to 3<sup>rd</sup> week in April and change the holiday week in 05/06. STEA stated that they would also like to postpone spring break. Mrs. Fernald asked if there was some way to set the graduation date so that people could plan ahead.

**No Action.**

**D. Second Reading of Board Policy Revisions, Additions & Deletions**

**ADD:** BP 0420.4 Charter Schools

**DELETE:** BP 6142.2. AIDS Prevention Instruction

BP 6162.53 Golden State Examination

**REPLACE:** BP 0450 Comprehensive Safety Plan

BP 0510 School Accountability Report Card

BP 1400 Relations Between Other Governmental Agencies and the Schools

BP 3312 Contracts

BP 3515.3 District Police/Security Department

BP 3515.5 Sex Offender Notification

BP 3550 Food Service/Child Nutrition Program

BP 3554 Other Food Sales

BP 4030 Nondiscrimination in Employment

BP 4115 Evaluation/Supervision

BP 4222 Teacher Aides/Paraprofessionals

BP 4300 Management, Supervisory and Confidential Personnel

BP 5121 Grades/Evaluation of Student Achievement

BP 6111 School Calendar

BP/AR 6142.1 Sexual Health and HIV/AIDS Prevention Education

BP 6142.7 Physical Education

BP 6142.8 Comprehensive Health Education

BP 6146.1 High School Graduation Requirements

BP 6159 Individualized Education Program

BP 6161.1 Selection and Evaluation of Instructional Materials

BB 9270 Conflict of Interest

**Motion to approve the policy revisions, additions, and deletions was made by Mrs. Bannar; seconded by Mrs. Fernald. Ayes: Bannar/David/ Fernald/ Forte/Novasel. Absent: None. Noes: None**

**E. Resolution 2003/04-16 Proclamation**

Barbara Davis presented the proclamation for the Board's approval. This will act as an endorsement for its use in our schools. Mrs. Fernald complimented Mrs. Davis on the wording of the proclamation.

**Motion to approve the resolution was made by Mrs. Fernald; seconded by Mrs. Novasel. Ayes: Bannar/David/ Fernald/ Forte/Novasel. Absent: None. Noes: None**

**F. Approve Contract with School Services**

Beth Delacour explained to the Board that in order to find qualified candidates for the position of Chief Financial Officer we should enlist the aid of School Services. They will guarantee a pool of qualified applicants and the Board is asked to approve the cost. We had looked on our own in the past and there was no shortage of applicants, however there were not many qualified choices. Mrs. David stated that the money will be well spent.

**Motion to approve the contract was made by Mr. Forte; seconded by Mrs. Novasel. Ayes: Bannar/David/ Fernald/ Forte/Novasel. Absent: None. Noes: None**

**G. 2003/04 Single Plan for Student Achievement**

The plans were presented for approval from Al Tahoe Elementary, Bijou Community School, Tahoe Valley Elementary, and South Tahoe High School. The principals of the respective schools were on hand to answer questions. No questions were asked.

**Motion to approve the plans was made by Mrs. Fernald; seconded by Mrs. Bannar. Ayes: Bannar/David/ Fernald/ Forte/Novasel. Absent: None. Noes: None**

**H. Approve Resolution 2003/04-14, Resolution of Intention to Dismiss Certificated Employees (PKS and ADA)**

Jodi Dayberry commented on the number of staff being cut. She feels that this hurts the students. The reasons for cutting are not clear and she would like answers.

Carol Murdock stated that it is sad that these cuts are potential. Many will lose their jobs and we have to work together to get the parcel tax approved. It's the only way to get this situation corrected. What the parcel tax will bring back is far to important to ignore.

Beth Delacour went over the details of the resolution. She showed where the cuts would be and also the classified staff that will need to be cut as a result of the closing of two elementary schools. This, however, does not include instructional assistants or transportation personnel. Those cuts will be dealt with at a later time. The question of "Why at this time?" was asked. The Ed. Code requires that the teachers be notified by March 15.

Frankie Mayfield asked for a guarantee that these cuts will not be made should the parcel tax be approved. The parcel tax can only be used as listed in the resolution.

**Motion to approve the resolution was made by Mr. Forte; seconded by Mrs. Fernald. Ayes: Bannar/David/ Fernald/ Forte/Novasel. Absent: None. Noes: None**

**I. Approve Resolution 2003/04-20, Resolution of Classified Services for the 2004-2005 School Year**

**Motion to approve the resolution was made by Mrs. Novasel; seconded by Mrs. Fernald. Ayes: Bannar/David/ Fernald/ Forte/Novasel. Absent: None. Noes: None**

**J. Approve Resolution 2003/04-15, Resolution of Intention to Close Two Elementary Schools**

Withdrawn for approval, however, comments were allowed.

Juan Chavez questioned Sierra House being left open and a larger school being closed. Would this

not increase class size? He also asked about programs being saved.

Bill Wright, Attorney for the District, addressed the environmental impact report and it's importance in the school closure assessment. He explained the process. The social/financial impacts are issues that are not required by the State. The bond before the voters in March may have an impact on the options. The modernization project at Sierra House Elementary is not complete to a 50% level and, in such cases, if the site was closed the State would ask the District to repay the funds. More information on diversity and transportation will be needed along with an environmental analysis within 60 days.

Mrs. Novasel asked if there are concerns about waiting until after the parcel tax vote. She asked for a timeline for letters to classified staff and the logistics of moving out of a closed site.

Wendy David stated that it is far more important to make the right decision rather than a quick decision.

**No action will be taken.**

**Item 11. CONSENT AGENDA**

**Motion to approve the consent agenda was made by Mrs. Novasel; seconded by Mrs. Bannar. Ayes: Bannar/David/ Fernald/ Forte/Novasel. Absent: None. Noes: None**

**Item 12. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Wendy David announced that the Board would be conducting a mid-year review of the Superintendent.

**Item 13-14. ADJOURN TO CLOSED SESSION / RECONVENE INTO REGULAR SESSION**

The regular meeting adjourned to closed session at 8:00 pm and reconvened into regular session at 10:02 pm.

**Item 15. ACTION ON ITEMS FROM CLOSED SESSION**

**Superintendent Mid-Year Review.**

**No Action.**

**Item 10. ADJOURN**

**The meeting was adjourned at 10:03 p.m.**

---

**DR. DIANE SCHEERHORN, SUPERINTENDENT  
AND SECRETARY TO THE BOARD OF EDUCATION**