

ABOUT THE BOARD OF EDUCATION

The Board of Education has five members that are elected at large. The Superintendent of the school district is the ex-officio secretary to the Board. Current Board of Education members are:

- Wendy David, President
- Dr. Michael Doyle, Clerk
- Dr. Larry Green, Member
- Sue Novasel, Member
- Judy Cefalu, Member

BOARD RESPONSIBILITIES

Among its many responsibilities as the official governing body of the School District, the Board:

- Is a trustee for the Lake Tahoe Unified School District.
- Sets District policies and goals.
- Decides how to prioritize and spend District funds.
- Oversees employee relations and approves contracts.
- Establishes curriculum and standards.
- Hears the views of the public.
- Maintains relationships with other school boards and related organizations.

SUPERINTENDENT

Dr. James R. Tarwater

The Superintendent of the School District serves as the Chief Executive Officer, manages District staff and ensures that Board Policies are carried out.

MISSION STATEMENT

The Lake Tahoe Unified School District, working collaboratively with parents and the community, will provide a quality learning environment in which all students develop competence in basic skill areas and are prepared to be responsible, contributing citizens.

L A K E T A H O E U N I F I E D
S C H O O L D I S T R I C T

1021 Al Tahoe Boulevard
South Lake Tahoe, CA 96150

Phone: 530.541.2850

Fax: 530.541-5930

Web: www.ltusd.org

CREATING LEARNING OPPORTUNITIES
FOR EVERY CHILD TO ACHIEVE SUCCESS

WELCOME TO A MEETING OF THE BOARD OF EDUCATION



Serving the Communities of:

- South Lake Tahoe
- Meyers
- Stateline
- Twin Bridges

L A K E T A H O E U N I F I E D
S C H O O L D I S T R I C T

TYPES OF BOARD MEETINGS

REGULAR BOARD MEETINGS

Meetings are held at 6:00 p.m., usually the second and fourth Tuesday of every month. (The schedule may vary during the summer and holidays.) The public is welcome to attend these meetings which take place in the Board Room at the Education Center located at 1021 Al Tahoe Boulevard, South Lake Tahoe, California unless so noted on the posted agenda. School Board meetings are not public meetings. They are meetings that are held in public under the Brown Act.

POSTING OF AGENDAS

Notices of regularly scheduled Board meetings and study sessions are posted at least 72 hours in advance at the Education Center. Agendas outlining the topics to be covered during a particular meeting are posted in the display case outside the Ed. Center and online at <http://ltusd.csbaagendaonline.net>.

SPECIAL MEETINGS

The Board occasionally schedules additional special meetings and may also meet at other locations (usually schools). Agendas for special meetings are posted within 24 hours in advance of the meeting.

TYPES OF AGENDA ITEMS

BOARD ACTION

By law, the Board is allowed to take action only on items on the agenda. For other matters, the Board will receive comments and may refer the matter to District staff. The Board may recommend a follow-up report or may place the item on the agenda of a future Board meeting.

DISCUSSION/ACTION

Discussion/action items are presented to the Board for discussion and input. Items may be acted upon at the time of presentation or may be brought back for consideration at a future meeting. The public may address any item on the agenda PRIOR TO THE BOARD TAKING ACTION by filling out a Yellow Card in advance. After a Board member makes a motion, discussion is limited to Board members only.

It should not be assumed that by making a motion a Board member is necessarily in support of the motion. The member may simply wish to bring the matter to a vote. According to protocol, the Board President does not make a motion.

PRESENTATIONS

Agendized presentations are made to the Board. Staff members, community members or other public agencies may make presentations.

ANNOUNCEMENTS/CORRESPONDENCE/REPORTS

Several activities may occur within this category, including, receipt of correspondence, announcements of future meetings or reports from closed session, student representatives, board members, the superintendent or other administrators.

CONSENT AGENDA

Routine items are approved by a single vote. Items may be removed from the consent agenda for purposes of discussion, either in public or in closed session for personnel matters, contract negotiations, and individual student discipline cases.

CLOSED SESSION

The Board may meet in closed session before and after public meetings. Under state law, in closed session, the Board is allowed to discuss certain matters in private. The topics are limited to pending litigation, property negotiations, personnel matters, contract negotiations, and individual student discipline cases.

PROCESS OF PUBLIC INPUT

PLACING AN ITEM ON THE AGENDA

Those wishing to place an item on a future Board agenda are asked to submit a written request to the Superintendent or Board President, along with any necessary documents no later than ten (10) working days (by 4:00 pm) prior to the meeting. The Superintendent and Board President will determine whether the matter should be placed on a Board agenda or be dealt with by District Staff members.

ADDRESSING THE BOARD

To address an issue on a Board agenda, fill out a Yellow Card located at the door and give to the Superintendent's assistant. When recognized by the Board President, move to the podium and state your name for the record. Speakers are requested to limit their comments to three (3) minutes each. (See Time Limits below for additional limits.) The Superintendent's assistant is an administrative liaison to the Board and is available if you have specific questions about Board protocol or procedures prior to addressing the Board.

PUBLIC COMMENT

This is the time for the public to address topics not on the agenda. Each regular Board agenda includes time for public comment. Persons wishing to address the Board during this time should fill out a Blue Card located at the door and give it to the Superintendent's assistant. When recognized by the Board President, move to the podium and state your name for the record. The Board cannot discuss, deliberate or take action on items not on the agenda (see Board Action).

TIME LIMITS FOR PUBLIC COMMENTS

Speakers are requested to limit their comments to five (5) minutes each. The Board may change this time limit, depending upon the number of people who wish to speak. Speakers are asked to refrain from repeating comments that have already been expressed.

COMPLAINT PROCEDURE

Complaints or charges against district personnel are not permitted during a meeting of the Board of Education. A formal procedure allows persons to submit complaints or charges in writing.