



Lake Tahoe Unified School District
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**CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
MEETING AGENDA
WEDNESDAY, JUNE 30, 2010 AT 6:00 P.M.
AT SOUTH TAHOE HIGH SCHOOL, CAT ACADEMY, ROOM 202
1735 LAKE TAHOE BOULEVARD, SOUTH LAKE TAHOE**

The Agenda Packet for this public meeting is available for review at the District Office Reception Area. All members of the public are invited to comment on any item on the agenda. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids, or other services), please contact the Superintendent's Office at 541-2850 Ext. 225 least 24 hours in advance of the meeting. Public inspection of agenda documents that have been distributed to the Committee less than 72 hours before the meeting, will be made available at the Education Center, 1021 Al Tahoe Boulevard (Government Code 54957.5). The Brown Act and Education Code delineate the circumstances under which a legislative body may meet in closed session.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Communications From The Public**
This is the public's chance to speak on any item related to the Citizen's Bond Oversight Committee. Please fill out a YELLOW card and hand it to the Committee Chairperson. You will be called on during discussion and before any action is taken on the item. Please hold your comments to three (3) minutes or less. If there is more than one speaker on a single agenda item, the Committee Chairperson may limit the comments to less than three minutes.
- 5. Approval of Minutes of March 31, 2010 Meeting**
- 6. Tour of Stadium View Construction Site (formerly (ORG) Overcrowded Relief Grant)**
Ivone Larson and Joe Stewart will lead the committee and visitors on a tour of the new building which is scheduled for completion on August 1, 2010.
- 7. Review of Measure G Projects**
An update will be presented on the Measure G projects, budgets, matching funds, and construction timelines.
- 8. Review of Budget and Expenditures**
Curt Pollock and Leslie Sjolund will present the financial reports.
- 9. Next Meeting**
Wednesday, October 20, 2010 at 6:00 p.m.
- 10. Adjourn**



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CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)
REGULAR MEETING MINUTES
 Wednesday, March 31, 2010 at 6:00 PM

CBOC Members Present	LTUSD Staff Members Present	Consultants / Contractors Present	Guests Present
Amanda Adams Austin Sass Dr. Patrick Martin Mike Berg Casey Blann Kelly Lancellotti John Drum Absent: Steve Habaradas and David Kelly	Debra Yates Dr. James Tarwater Steve Morales Angie Keil	Curt Pollock Sara Range Wayne Sjolund David Nanry Joe Stewart Josh Merkow Angela Swanson	Peg and Don Kortez Harold Singer Kae Reed Ivone Larson

Item 1. CALL TO ORDER

The Open Session of the regular meeting of the Citizens' Bond Oversight Committee (CBOC) was called to order by **Dr. Patrick Martin** at 6:02 p.m. at the South Tahoe High School Library.

Item 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was not said.

Item 3. APPROVAL OF AGENDA

Amanda Adams made a motion to approve the agenda as submitted; **Austin Sass** seconded the motion. Unanimously approved.

Item 4. COMMUNICATIONS FROM THE PUBLIC

There were no comments from the public.

Item 5. APPROVAL OF MINUTES OF JANUARY 31, 2010 MEETING

Austin Sass made a motion to approve the agenda as submitted; **Mike Berg** seconded the motion. Unanimously approved.

Item 6. TOUR OF CONSTRUCTION SITE

Ivone Larson and **Steve Morales** led the committee and attendees on a tour of the Career Technical Education (CTE) building. The CTE is a two-story 29,860 sf. building, which will house the Auto/Transportation classes on the first floor and the Construction, Art & Architectural Design classes on the second floor. The new name of the building will be the CAT Academy. The building is almost complete and equipment and furnishings are being ordered. Mr.

Morales and Mrs. Larson pointed out all of the features of the building which uses CHPS (California High Performing Schools) principals in the design, construction, maintenance and operations. CHPS is leading a national movement to improve student performance and the entire educational experience by building the best possible schools. The CAT Academy will be ready classes to begin on April 19, 2010.

Item 7. APPROVE FUTURE QUARTERLY MEETING SCHEDULE

The District recommended the following Wednesdays at 6:00 p.m. for the 2010/11 year: October 20, 2010, January 26, 2011, May 4, 2011, and August 31, 2011. Amanda Adams made a motion to approve the dates as presented. Austin Sass seconded the motion. Unanimously approved.

Item 8. REVIEW OF BUDGETS AND EXPENDITURES

Sara Range explained some of the changes in the Measure G Revenue Expense report since the last meeting. One of the main changes was that the boiler project was moved from CTE to ORG and footnotes have been added to better explain certain items. The report reveals a current budget program of \$86.6 million; anticipated revenue at \$90.2 million, with the remaining budget of \$3.5 million. This amount reflects potential savings of Measure G funds that could be used to match state grants on other projects or to complete projects that are listed on the Measure G Master Plan summaries, although this is subject to change based on project budgets. The CBOC could make a recommendation for future projects, but the Board of Education would have the final say on priorities. Committee members asked for clarification on various expenditures, such as the money spent at Tahoe Valley and Sierra House for technology, the plans for a joint use facility/student union and the sports medicine/gym modernization. Angela Swanson distributed a "State Funding Status Report" to explain the current status of the projects with matching funds. The report indicates that over \$30 million in requests to the state have been made; \$6 million has been received; another \$16.5 million has been awarded and is in process; \$5 million is pending approval; and \$2.7 in fund requests have yet to be submitted. Austin Sass asked how the District has been able to submit all of these grant applications for matching funds without a grant writer. He commended District staff members and other volunteers for going above and beyond in pursuing these funds in addition to their regular duties.

Item 9. REVIEW OF MEASURE G PROJECTS

Angela Swanson briefly explained the process by which projects get approved for funding and OPSC (Office of Public School Construction) requirements. It's all a matter of timing from the design phase through the construction phase. Steve Morales updated the committee on the status of the current projects. Asbestos abatement will begin on 4/12/10 on the theatre and they expect to begin work on the new 11,000 sq. ft. design arts building and modernization of the existing theatre in May. There will be a groundbreaking ceremony on May 21st. Tennis courts will be replaced by 8/15/10. The Stadium View (ORG) building will be turned over by 8/1/10. Site-wide BMPs, re-vegetation projects, and the boiler room project will also be completed over the summer.

Item 10. REVIEW OF LTUSD AUDIT REPORT AND DISCUSSION OF FUTURE PERFORMANCE AUDIT

Debra Yates explained that the LTUSD audit included in the agenda packets is the lesser of two audits. She directed committee members to pertinent sections of the audit which demonstrates that LTUSD is in compliance. She said that a performance audit is the most important audit for the committee to review and the District has hired an independent auditor to provide a performance audit for the Prop. 39 Bond transactions for the period ended 6/30/10. Hopefully, this will be ready to review at the October 20, 2010 CBOC meeting.

Item 11. APPROVAL OF THE ANNUAL REPORT TO THE COMMUNITY AND REPORT TO THE BOARD OF EDUCATION

Angie Keil reported that the committee members have had an opportunity to review and provide input into the Annual Report to the Community. The report complies with the Bylaws and state laws. The committee also unanimously agreed to present this report to the Board of Education at the regular meeting of April 27, 2010. **Mike Berg** made a motion to approve the annual report and the report date to Board of Education. **Amanda Adams** seconded the motion. Unanimously approved.

Item 12. NEXT MEETING DATE

The next meeting date of the Citizens' Bond Oversight Committee is scheduled for Wednesday, June 30, 2010 at 6:00 p.m. A location will be announced at a later date.

Item 11. ADJOURN

The meeting was adjourned at 7:57 p.m.

**LTUSD Measure G Revenue Expense Report
Citizens' Bond Oversight Committee Update
06-01-2010**

Revenue	Measure G Bond	State Funds	Interest Earned	Other Funds	Totals
1) Total Revenue Received as of 06/01/10	\$ 47,738,253.40	\$ 10,354,463.00	\$ 193,686.37	\$ -	\$ 58,286,402.77
2) Anticipated Measure G Bond Revenue	\$ 16,761,746.60				\$ 16,761,746.60
3) Anticipated State Funds		\$ 19,930,549.00			\$ 19,930,549.00
Approved Not Funded		\$ 12,124,549.00			
Submitted Not Yet Approved		\$ 5,106,000.00			
Identified not yet Submitted		\$ 2,700,000.00			
4) Anticipated Interest			\$ 56,313.63		\$ 56,313.63
				Total Revenue:	\$ 95,035,012.00

Project Number	Project	Original Measure G Budget	Revised Current Budget	Increase/Decrease	Paid or Encumbered to Date	Percent Committed	Uncommitted Project Balances
201	Transportation/Warehouse Base Program	\$ 2,112,384.00	\$ 2,112,384.00	\$ -		0.0%	\$ 2,112,384.00
301	Bijou Elementary School - Base Program	\$ 6,647,507.00	\$ 6,647,507.00	\$ -	\$ 490,475.00	7.4%	\$ 6,157,032.00
401	Environmental Magnet School Base Program	\$ 2,473,437.00	\$ 2,473,437.00	\$ -		0.0%	\$ 2,473,437.00
501	Sierra House Elementary School	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 113,000.00	113.0%	\$ (13,000.00)
601	Tahoe Valley Elementary School	\$ 728,305.00	\$ 728,305.00	\$ -	\$ 106,000.00	14.6%	\$ 622,305.00
South Tahoe Middle School							
702	South Tahoe Middle School - Classroom Building ¹	\$ 7,460,228.93	\$ 9,024,861.00	\$ 1,564,632.07	\$ 557,222.50	6.2%	\$ 8,467,638.50
	Matching State Funds ²	\$ -	\$ (2,900,000.00)	\$ (2,900,000.00)			
	Other Base Program Scope	\$ 1,779,999.07	\$ 1,762,500.00	\$ (17,499.07)	\$ -	0.0%	\$ 1,762,500.00
	Site Total:	\$ 9,240,228.00	\$ 7,887,361.00	\$ (1,352,867.00)	\$ 557,222.50	7.1%	\$ 10,230,138.50
South Tahoe High School							
801	South Tahoe High School - ORG Building ^{3,8}	\$ 14,753,106.00	\$ 16,249,098.00	\$ 1,495,992.00	\$ 15,486,523.20	95.3%	\$ 762,574.80
	Less Matching State Funds ^{4,7}	\$ (5,045,363.00)	\$ (8,124,549.00)	\$ (3,079,186.00)			
802	South Tahoe High School - CTE Building/Entry ⁵	\$ 15,487,144.00	\$ 13,823,918.00	\$ (1,663,226.00)	\$ 13,843,718.14	100.1%	\$ (19,800.14)
	Less Matching State Funds ⁶	\$ (5,980,000.00)	\$ (5,980,000.00)	\$ -			
803	South Tahoe High School - Boiler Replacement	\$ 448,149.00	Included in ORG	\$ (448,149.00)	\$ 12,703.00		
804	South Tahoe High School - Media/Design Arts	\$ 8,224,418.00	\$ 8,474,200.00	\$ 249,782.00	\$ 9,320,695.00	110.0%	\$ (846,495.00)
	Less Matching State Funds	\$ (3,000,000.00)	\$ (3,000,000.00)	\$ -			
805	South Tahoe High School - Performing Arts	\$ 6,989,724.00	\$ 7,900,530.00	\$ 910,806.00	\$ 6,895,418.00	87.3%	\$ 1,005,112.00
	Less Matching State Funds	\$ (1,374,637.00)	\$ (1,374,637.00)	\$ -			
806	South Tahoe High School - Blue & Gold Gym Mod	\$ 4,541,023.00	\$ 4,544,586.00	\$ 3,563.00	\$ 44,358.95	1.0%	\$ 4,500,227.05
807	South Tahoe High School - Student Union/Mall	\$ 3,574,978.00	\$ 8,052,622.00	\$ 4,477,644.00	\$ 546,958.00	6.8%	\$ 7,505,664.00
	Less Matching State Funds	\$ -	\$ (4,000,000.00)	\$ (4,000,000.00)			
808	South Tahoe High School - Classroom Technology	\$ 1,206,084.00	\$ 1,206,084.00	\$ -	\$ -	0.0%	\$ 1,206,084.00
809	South Tahoe High School - Building B Modernization	\$ 227,500.00	\$ 237,500.00	\$ 10,000.00	\$ -	0.0%	\$ 237,500.00
	Other Base Program Scope - Site Utilites	\$ 204,291.00	\$ 397,889.00	\$ 193,598.00	\$ -	0.0%	\$ 397,889.00
	Site Total:	\$ 40,256,417.00	\$ 38,407,241.00	\$ (1,849,176.00)	\$ 46,150,374.29	120.2%	\$ 14,748,755.71
900	Program Contingency/Bond Administration (4.5%)	\$ 2,941,722.00	\$ 2,941,722.00	\$ -	\$ 578,030.92	19.6%	\$ 2,363,691.08
Measure G Fund Total:		\$ 64,500,000.00	\$ 61,297,957.00	\$ (3,202,043.00)			
Measure G plus State Funds Total:		\$ 79,900,000.00	\$ 91,582,969.00	\$ 11,682,969.00	\$ 47,995,102.71	52.4%	\$ 38,694,743.29

Summary	Current Program Budget:	\$ 91,582,969.00
	Current Anticipated Revenue:	\$ 95,035,012.00
	Current Budget Remaining ⁹ :	\$ 3,452,043.00

**Please note: Project Budgets include all soft costs in addition to actual construction costs, including Architect Fees, Program Administration, Bond Sales, Equipment, Etc.*

**LTUSD Measure G Revenue and Expenditure Report
Citizens' Bond Oversight Committee Update
06-01-2010**

Footnotes:

1	STMS Classroom project budget based on LPA's Proposed Masterplan Schedule dated 11-10-09
2	STMS Classroom project state funding is being appealed. If appeal is successful, amount could be up to \$3,800,000
3	STHS ORG project budget includes all costs for Boiler Upgrade for the STHS site
4	STHS ORG project state funding is estimated as 50% of the current project cost, NOT total state grant amount
5	STHS CTE project budget includes reduction in GMP due to Boiler Upgrade transfer to ORG
6	STHS CTE project state funding has been received by the District
7	STHS ORG project state funding is adjusted to reflect total District eligibility
8	STHS ORG project budget is adjusted based on total District state funding eligibility
9	Current Remaining Budget amount reflects potential savings of Measure G funds that could be used to match state grants on other projects, such as Sports Medicine, or to complete projects that are listed on the Measure G Masterplan Summaries as "Funding Dependent Scopes". Please note that this amount is based on Project Budgets, and is subject to change as the actual expenditures change throughout the Program. It is not guaranteed.